

internship

school of business and economics



For Credit Internship
Waiver

This is a release. Please read carefully and understand the details before signing. Students must submit this completed form to the School of Business & Economics Internship Office before registering for course credit.

I, _____ Student ID: _____,
(PRINT NAME)

am a student at the College of Charleston and plan to participate in an internship for course credit during the (circle one) FALL, SPRING, SUMMER semester of 20__ at the following location:

Host
Organization: _____ Address: _____
City: _____ State: _____ Zip: _____

The *College of Charleston School of Business & Economics*, hereafter referred to as *College*, itself does not control the way in which the internship work experience and the internship site is structured or operates. In granting academic credit for this internship, the *College* affirms that, to the best of its judgment, the experience is an appropriate curricular option for students in a liberal arts program of study and worthy of *College* credit. The *College* makes no other assurance, express or implied, about any travel and/or living arrangements the student has made. The *College* does not knowingly approve internship opportunities that pose undue risks to their participants. However, any internship or travel carries with it potential hazards which are beyond the control of the *College* and its agents or employees, and I assume the responsibility of any and all such risk.

Insurance Coverage

I have sufficient health, accident, disability, and hospitalization insurance to cover me during my internship. I further understand that I am responsible for the costs of such insurance and for the expenses not covered by this insurance. I recognize that the *College* does not have an obligation to provide me with such insurance coverage. I understand that if I use my personal vehicle for the benefit of the organization/agency with whom I perform my internship that the *College* has no liability for personal injury or property damage which may result from that use. I agree to rely solely on my personal vehicle insurance coverage and on any insurance coverage provided by my internship organization/agency.

Sponsor Relationship

I understand that I will not be entitled to unemployment compensation benefits upon completion of my internship. I understand that the internship work experience is not an offer of employment. Rather the experience is for educational purposes with a set termination date. I also understand that the *College* assumes no liability for personal injury that I may suffer in the course of my internship and agree to be responsible for ascertaining whether the organization/agency sponsoring my internship provides worker compensation coverage for me. I understand that the Sponsor is not required to provide monetary compensation for the time I work at the Sponsor's place of business during the internship experience. I agree to be responsible for ascertaining whether the sponsor will or will not provide monetary compensation. The *College* prohibits discrimination on the basis of gender, race, color, age, national origin, religion, or disability. The *College* requires the Sponsor to affirm that the Sponsor also prohibits any and all discrimination.

Personal Conduct

I understand that the responsibilities and circumstances of any off-campus internship require a certain standard of professional behavior that may differ from that of the *College* and I indicate my willingness to understand and conform to professional standards of the internship site. I further understand that it is important to the success of the present internship and the continuance of future internships that interns observe standards of conduct that would not compromise the *College* in the eyes of the individuals and organizations with which it has dealings. I acknowledge the School of Business & Economics Internship Coordinator's responsibility for

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setting rules and interpreting conduct for this purpose. I agree that should the School of Business & Economics Internship Coordinator decide that I must be terminated from my internship because of conduct that might bring the program into disrepute, or place the internship into jeopardy, that decision will be final (subject to review by the Dean of the School of Business & Economics) and may result in lost of academic credit for the internship. I understand that should I be terminated from the internship or voluntarily withdraw from the internship, I will not be allowed to participate in an internship for course credit in any future semester.

General Release

I understand that the *College* reserves the right to make cancellations, changes or substitutions in cases of emergency or changed conditions or in the general interest of the internship program. I understand that the School of Business & Economics Internship Coordinator may take any actions s(he) considers to be warranted under the circumstances and/or to guard the integrity of the internship program, including termination of the internship experience.

I further expressly agree that the internship site and its use of any facilities shall be undertaken by me at my sole risk and that the *College* shall not be liable for any and all claims, demands, injuries, damages, actions, or causes of actions, whatsoever to me or to my property arising out of or connected with the internship and with the use of any and all services or facilities associated with the internship, whether or not sponsored by the *College*. I release, discharge, and covenant not to sue the *College*, its governing board, employees, or agents as to any and all liability that may arise out of any injury or harm to me, death, or property damage resulting from my participation in this internship.

I grant permission to the *College* to release any and all Internship Application information including resume and faculty recommendations to a Sponsor if the Sponsor so requests.

I attest that I am over the age of 18 and may legally be employed in the United States of America.

I warrant that I have disclosed all relevant, pertinent information that could affect my ability to successfully complete the internship.

Student Signature: _____

Date: _____

Print Your Name: _____